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## 1 General information

### 1.1 Company name and address

KERN & SOHN GmbH  
Ziegelei 1  
72336 BalingenGermany

VAT Number: DE 156718220  
Tax No./CR-No.: 53082/48802  
WEE Reg. No.: DE80821200  
Registered office: Balingen, AG Stuttgart  
Trade Register Number: HRB 400865  
DUNS Number: 343204004

#### 1.1.1 General information about the permanent establishment

Foundation: 1844  
Total number of employees: ca. 285  
Other locations: None

### 1.2 Contact details

Telephone: 07433 9933-560  
E-Mail: [scales@kern-sohn.com](mailto:scales@kern-sohn.com)  
Website: <https://www.kern-sohn.com/>

### 1.3 Bank account

IBAN: DE25 6539 0120 0011 3150 08  
BIC: GENODES1EBI  
Bank: Volksbank Albstadt eG

## 1.4 Contact

General Management:	Albert Sauter <a href="mailto:albert.sauter@kern-sohn.com">albert.sauter@kern-sohn.com</a> +49 7433 9933-157
Laboratory manager and QM:	Otto Grunenberg <a href="mailto:grunenberg@kern-sohn.com">grunenberg@kern-sohn.com</a> +49 7433 9933-125
Commercial management, Data protection and Information Topics:	Markus Landenberger <a href="mailto:Markus.landenberger@kern-sohn.com">Markus.landenberger@kern-sohn.com</a> +49 7433 9933-222
QM representatives:	Patrice Pfeffer <a href="mailto:Patrice.pfeffer@kern-sohn.com">Patrice.pfeffer@kern-sohn.com</a> +49 7433 9933-113
Head of Division Sales and Marketing:	Stephan Ade <a href="mailto:ade@kern-sohn.com">ade@kern-sohn.com</a> +49 7433 9933-121
Process Management Sales and Marketing:	Lisa Haiß <a href="mailto:lisa.haiss@kern-sohn.com">lisa.haiss@kern-sohn.com</a> +49 7433 9933-186
Service:	Max Matthes <a href="mailto:matthes@kern-sohn.com">matthes@kern-sohn.com</a> +49 7433 9933-193
Accounting:	Tabea Schäfer <a href="mailto:tabea.schaefer@kern-sohn.com">tabea.schaefer@kern-sohn.com</a> +49 7433 9933-159
Specialist for Occupational safety:	Rosario Puma (external company)
Security Management:	Ben Blickle <a href="mailto:ben.blickle@kern-sohn.com">ben.blickle@kern-sohn.com</a> +49 7433 9933-224 Thomas Ott <a href="mailto:ott@kern-sohn.com">ott@kern-sohn.com</a> +49 7433 9933-117

## 2 Product portfolio, certifications, guidelines and organizational chart

Scales, Test Weights, Measurement Technologies & Optical Instruments,  
DAkkS calibrations according to the scope of accreditation, factory calibrations, conformity  
assessments and calibrations

All certifications and guidelines can be found at [www.kern-lab.com/zertifizierungen](http://www.kern-lab.com/zertifizierungen)

## 3 Liability insurance

Is there public liability insurance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there product liability insurance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 4 Quality

Do you have a documented quality management system based on a recognized standard?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	DIN EN ISO 9001 DIN EN ISO 17025
Do you have a deviation management system?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a risk management system?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you have change management?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you regularly conduct and document internal audits?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are contracts reviewed to ensure that the requirements can be met?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are incoming goods inspections carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are suppliers selected and evaluated in a quality-oriented manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are your suppliers audited regularly?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there a system for evaluating suppliers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you registered with the Medicines and Healthcare Regulatory Agency (MHRA)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you registered with an EU health authority (BfArM)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you registered with the US Food and Drug Agency (FDA)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 5 Documentation

Do you have a document management system?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there a QM manual or a comparable document (Site Master File) that describes all procedures and processes in your company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there a written change procedure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there a requirement for how long documents should be kept?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you allow audits by customers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you been audited by external bodies (authorities, customers, etc.) in the last 3 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are deviations and non-conformities investigated, documented and archived?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there written specifications for storage (FIFO), preservation, packaging and internal transport?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there any work instructions for <input checked="" type="checkbox"/> Complaints <input checked="" type="checkbox"/> Deviations <input checked="" type="checkbox"/> Changes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 6 Complaints/Traceability

Do you have a CAPA management system for recording, tracking, and archiving complaints and corrective actions?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there retained samples for each batch?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Istraceability ensured? e.g. by serial numbers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the process for customer complaints fixed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is there an effective blocking procedure for initiating, implementing and monitoring corrective actions?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 7 Education Management

Do you have a training system or program for conducting and documenting internal and external training of your staff?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are the training courses documented?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Are there written job descriptions that describe the required qualifications and training required for each job?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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## 8 Occupational safety

Is there a certified occupational safety system? z.B. DIN EN ISO 45.001	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are the relevant occupational safety aspects recorded and evaluated on the basis of key figures?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are sufficient safety standards defined for workplaces?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there adequate regulations on working hours and rest breaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 9 Social Management

Are you demonstrably acting in accordance with a social management system? z.B. SMETA, Sedex, SA8000, BSCI	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Do you have a Code of Conduct that includes the aspects of bribery, corruption and unethical business practices?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are the relevant social aspects (including occupational safety, fair pay, human rights) recorded and evaluated on the basis of key figures?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are children under the age of 15 employed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are children under the age of 18 used in hazardous work?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are children being used for work that may cause damage to health or morals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are people used for forced labor or illegal activities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are employees threatened with corporal punishment or is physical or psychological coercion used?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are persons disadvantaged on the basis of their national or ethnic origin, social origin, health status, disability or belief, unless these are based on the needs of employment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 10 Environmental

Is there a described environmental management system?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are relevant environmental aspects (e.g. climate, water, waste, soil, air) recorded and evaluated on the basis of key figures?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Are climate protection measures being implemented? And if so, which ones? <ul style="list-style-type: none"> <li>- 2 photovoltaic systems</li> <li>- Geothermal energy</li> <li>- Packaging without plastic (where possible)</li> </ul>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are mercury or mercury compounds used in your products or in your production processes (Minamata Convention)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Do you use or produce chemicals (possibly as a by-product) that are considered persistent organic pollutants (Stockholm POPs Convention)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Do you handle substances in production or delivery that are considered hazardous waste materials (Basel Convention)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Do you cause environmental changes that significantly affect the preservation or production of food, access to drinking water or sanitation, or damage a person's health?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 11 Energy management

Is there a described energy management system?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are relevant energy aspects recorded and evaluated on the basis of key figures?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 12 Work Equipment / Calibration / Traceability

Are there records of all work equipment (test equipment, spare parts, standards, ...)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are test equipment and spare parts tested and approved by internal control?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there maintenance and repair plans for the test equipment?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are the test equipment/test equipment, depending on the requirement <input checked="" type="checkbox"/> Qualified <input checked="" type="checkbox"/> Calibrates <input checked="" type="checkbox"/> Gauged <input checked="" type="checkbox"/> Traceable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there corresponding certificates available and are they archived?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### 13 Accreditation

Do you have accreditation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No DIN EN ISO 17025
Do you perform calibrations in a permanent laboratory ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you perform calibrations at the customer's site?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you create DKD/DAkkS protocols?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the DAkkS protocol contain the following contents? <input checked="" type="checkbox"/> Calibration brand number <input checked="" type="checkbox"/> Calibration Object <input checked="" type="checkbox"/> Serial number/identification number <input checked="" type="checkbox"/> Calibration Methods <input checked="" type="checkbox"/> Ambient conditions <input checked="" type="checkbox"/> Location of calibration <input checked="" type="checkbox"/> Reference weights <input checked="" type="checkbox"/> Calibration results <input checked="" type="checkbox"/> Name of the calibrator to be performed, including date and signature <input checked="" type="checkbox"/> Determining if the calibration passes/fails <input checked="" type="checkbox"/> Date of calibration <input checked="" type="checkbox"/> (extended) Measurement uncertainty <input checked="" type="checkbox"/> Any measures taken (e.g. adjustment)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Albert Sauter

General Management